



CANADA BASKETBALL OPPORTUNITIES

Canada Basketball is the national sport governing body for amateur basketball in Canada. Located in Toronto, Canada Basketball is a not-for-profit organization with the Mission: “We aspire to excellence in leading the growth and development of the game at home, and in pursuing medal performances on the international stage” and Vision: “Recognized as a world leader in all aspects of basketball, and consistently reaching the podium in FIBA competitions and the Olympic Games.”

Length and Term: The position will run from September to December 2025 (4-month term) (hours dependent on program & position).

Application Deadline: June 27, 2025

These positions will earn a \$3200 honorarium for the term. **Students MUST be enrolled in a coop program using this term as credit towards their degree/diploma.**

Skills & Abilities

- Close attention to detail and accuracy, with ability to follow through.
- Sound judgment, problem-solving skills, and the ability to take initiative.
- Ability to deal with personal information in a confidential, ethical, and professional manner.
- Possess excellent organization and implementation skills, as well as creative thinking skills.
- Must be able to handle multiple tasks simultaneously and prioritize appropriately in a fast-paced environment.
- The ability to work independently, maintain tight schedules and work flexible hours.
- Present a professional and mature attitude in dealing with team members, sponsors, and the public.
- Willingness to assist in other programs of the organization, as required.
- Knowledge of the Canadian sport system and the provincial and national basketball environments is an asset.
- Bilingual French/English is an asset.

Canada Basketball is committed to creating an inclusive and diverse work environment and is proud to be an equal opportunity employer. We welcome and encourage applications from First Nations, Metis and Inuit peoples, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. All qualified applicants will receive consideration for employment without regard to race, ancestry, place of origin, ethnic origin, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability or any other protected ground of discrimination.

We recognize that organizations may miss out on applicants who screen themselves out of the process because they do not meet every qualification; this is especially true for equity-deserving groups. If you're excited about this role but feel that your experience doesn't perfectly match our job posting, we still encourage you to apply. Tell us your story and/or show us in your cover letter what you bring to the table beyond the listed qualifications.

As a condition of employment, the successful candidate will be required to undergo a successful background check.

CB welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest, however, only those being considered will be contacted.



COMMUNITY IMPACT INTERN (1 position available)

Interested candidates should send their resume to ctheos@basketball.ca

The successful candidate's primary mandate is to work with the Canada Basketball Partnership Team within the Business Operations Department to assist, coordinate, implement, and execute administrative, program, and logistical details related to the Canada Basketball community partners such as UNIFIED Partners and UNIFIED Assist Partners.

Skills and Responsibilities

- Assist in managing daily administrative tasks related to managing and servicing relationships and ongoing programs delivered in partnership with Canada Basketball's community UNIFIED Partners.
- Manage the 2026 Canada Basketball National UNIFIED Assist Grant Application program in relation to the marketing and announcement, receiving and scoring applications, and selection of final recipients.
- Collaborate with the team to manage communication, organization and coordination with Canada Basketball UNIFIED Assist Program grant recipients, donors, and additional stakeholders.
- Support with event planning and coordination for various Canada Basketball community activities and partnership activations such as fundraising events, online auctions, community visits, Canada Basketball Golf Classic, etc.
- Work closely, and collaboratively, with Business Operations team including Events, Marketing and Digital Content and Stakeholder Relations.
- Via market research, identify new grant application opportunities, and assist in the application drafting, submission, and reporting processes for municipal, regional, national, and international grants.
- Assist in identifying new donation opportunities by developing purpose driven partnerships that will deliver against key social responsibility pillars.
- Collaborate on ideating & delivering creative brand content programs to collaborative with ongoing marketing, retail & sponsorship initiatives.
- Excellent communication, both verbal and written, and ability maintain a professional and positive attitude with all key stakeholders and groups.
- Strong writing, editing and research skills (background in media writing – press releases, biographies, media kits, etc.). Experience with research or grant writing is considered a strong asset.
- Experience working with Microsoft Office and Adobe Photoshop and is an asset.
- Driver's license is required.