



THE SPORT INFORMATION RESOURCE CENTRE

2025 CALL FOR EXPRESSIONS OF INTEREST FOR BOARD OF DIRECTORS

The Sport Information Resource Centre (SIRC) is looking for interested and qualified candidates to help lead the organization in the following volunteer roles:

- Board of Directors (up to 2 positions, 3-year terms)

SIRC is committed to diverse representation and including voices that are reflective of Canadian society and of our sport community. We encourage candidates to voluntarily self-identify on their application around their dimensions of diversity.

SIRC especially welcomes nominations from those who can collectively strengthen SIRC's representation in the following skills and expertise:

- Revenue and Partnership Generation
- Information Technology
- Legal
- Financial
- Human Resources
- Governance and Ethics
- Sport Practice (Athlete, Coach, Official)
- Research and Academic Industry Knowledge

Those individuals interested in being considered for the role of Director are asked to include the following in their **Expression of interest**:

1. Brief letter outlining:
 - a. relevant experience,
 - b. why you would like to be on the SIRC Board, and
 - c. how you hope to help SIRC moving forward.
2. Résumé

All documentation must be received by email at **11:59 pm EST on Sunday May 25, 2025**:

c/o SIRC Board Nominations Committee

Email: board@sirc.ca

The deadline for submissions is **Sunday May 25, 2025 at 11:59 pm EST**.

Should you have any questions, please do not hesitate to contact board@sirc.ca.

Calendar	
Call for Expressions of Interest:	May 5 – May 25, 2025
Deadline for Submissions:	May 25, 2025
SIRC AGM:	June 18, 2025

Overview of The Sport Information Resource Centre (SIRC)

Vision

SIRC is the leading sport research, knowledge and communication centre.

Mission

SIRC empowers sport organizations and individuals throughout Canada to improve the quality of sport and physical activity experiences by creating, curating and sharing credible evidence-based knowledge using relevant, engaging and innovative communication approaches.

Values

Trusted advisor: We are a credible, objective and reliable voice for and within sport. We embrace integrity in all we do, inviting multiple perspectives to ensure an inclusive and diverse approach. Together, we enhance the sport experience.

Connections builder: We leverage our knowledge, relationships and expertise to strengthen community networks and stakeholder communication. By promoting inclusion and well-being we cultivate positive collaborations and meaningful connections. We fuel excellence through thoughtful and relevant knowledge exchange and mentorship.

Knowledge innovator: We deliver thought leadership grounded in evidence and expertise. We solve problems by listening, paying attention to detail, and applying rigor to our work. We strive to innovate.

Well-being and Safety champion: We are committed to supporting sport environments where everyone feels safe, included, and valued. By understanding and addressing risks, and promoting the latest evidence, we take proactive steps to prevent harm, ensuring that all people can engage in sport with confidence and well-being.

SIRC's 2025-2029 Strategic Plan is Based on Three Key Pillars

SIRC's fundamental philosophy is that wise decisions and inspired programs are based upon credible research and timely information.

SIRC has identified 3 key pillars that underlie the organization's activities and form the basis of the framework to support the development of knowledge excellence throughout the Canadian sport system both on the field of play and in the boardroom.

1. Growing the Sport Network

SIRC will leverage its expertise and broaden the sport network by encouraging strong and diverse relationships. SIRC will lead and facilitate engaging and progressive system-wide conversations that foster collaborative problem solving. SIRC will continue to produce leading edge communications and educational programs intended to enhance the capacity of the sport system, including sport, physical activity, and research community leaders to communicate more effectively with their stakeholders and improve their evidence informed decision making.

2. Building Knowledge Excellence

SIRC will strengthen its thought leadership nationally and internationally by identifying gaps in sport knowledge, creating and curating credible insights, supporting research opportunities that help practitioners and researchers engage with each other, communicating the benefits of good research practices, and working to enhance the capacity of sport to develop, conduct and communicate credible sport research.

3. Leading the Way

SIRC will seek out, validate and apply leading edge management and governance procedures to support its work through best practices, enhanced communications methods, a positive work environment and strong Board stewardship.

BOARD POSITIONS AND RESPONSIBILITIES

The Sport Information Resource Centre (SIRC) is looking for interested and qualified candidates to help lead the organization in the following roles:

- Board of Directors (up to 2 positions; 3-year terms)

The Board of Directors roles are voluntary.

The SIRC Board operates in a governance model, providing strategic leadership and direction to the organization through the development of plans and policies. The Board establishes a clear strategic plan with organizational priorities, initiates supportive policies, holds itself accountable, engages in evaluation, and enhances its governance capacity.

SIRC is committed to protecting athletes from harm, and as a national multi-sport service organization has adopted the Canadian Safe Sport Program (CSSP). As of April 1, 2025, all SIRC Board members are required to support the Universal Code of Conduct to Address Maltreatment in Sport (UCCMS), sign on and complete the online training for the Canadian Safe Sport Program (CSSP) hosted by the Canadian Centre for Ethics in Sport (CCES).

Board Responsibilities:

- Establish the overall vision, mission, goals, values, and priorities of the organization within its mandate and role
- Engage with stakeholders to ensure that member needs and interests are reflected

- Develop policies and procedures appropriate to guide the organization towards the achievement of the organization's goals
- Monitor the results and progress of the organization against the strategic goals and objectives
- Specify the functions and duties of and delegate authority to the CEO for day-to-day operations and management of the organization in a manner that promotes and facilitates the achievement of strategic goals
- Ensure compliance with legislative requirements
- Apply due diligence and minimize risk for the organization
- Address formal complaints

Director Responsibilities

The Director positions provide expertise, support leadership initiatives, policy and strategic decisions and act as Ambassadors for the organization.

Time Commitment

- Three to five board meetings per year (typically 3-4 virtual and one in-person)
- Participation on one or more committees of the Board.