



RINGETTE | RINGUETTE CANADA

INVITATION

The Nominations Committee of Ringette Canada is issuing this Call for Nominations, seeking Director candidates for election to the Board of Directors of Ringette Canada at the Annual General Meeting to be held September 24, 2025.

Positions to be filled:

- 3 Director at large positions (each for a three-year term)

Why Join Us?

Serving on the Ringette Canada Board is a chance to make a meaningful national impact on a fast-growing sport with a strong grassroots movement. This is an opportunity to:

- **Shape the Future of Ringette** – Influence policies, athlete development, and inclusivity at the national level
- **Develop Leadership Skills** – Gain governance and leadership experience in a dynamic national sport organization
- **Network with Sport Leaders** – Collaborate with policymakers, and key stakeholders in Canadian and International sports
- **Be part of a passionate Community** – Work with a committed team that is dedicated to growing ringette and fostering excellence.

How to Apply:

The interested individuals are kindly asked to complete the **candidate qualification form** before the **deadline**.

Applications must be received by Ringette Canada on or before **May 16th 2025 at 17h00 (EDT)**.

Email submission: ringette@ringette.ca

Candidate Form: [2025 Candidate Qualification Form for the Ringette Canada Board of Directors Bilingual – Google Form](#)

Any questions can be sent to ringette@ringette.ca



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BOARD OF DIRECTORS INFORMATION PACKAGE

About Ringette Canada

Ringette is a Canadian Heritage Sport and is the national governing body for Ringette in Canada.

We are proud to be a committed **athlete-centered** and **values-driven** organization. We provide programs, events, and initiatives that foster a safe, inclusive, and competitive environment for athletes, coaches, and officials.

As world leaders in ringette, we also help elite athletes, coaches, and officials reach their highest potential through National Team programs, the National Ringette League, and national and international events and competitions.

Ringette in Canada is a thriving sport represented in 9 Canadian provinces. Nationally we boast over 30000 registered players, 6800 coaches, 1400 officials, and countless volunteers.

Our Culture

Our mission - Spark passion. Foster potential. Build community.

Our vision - Ringette provides lifelong opportunities in a safe, inclusive and challenging sport environment.

Our values - Ringette Canada has defined a core set of business values to enhance our work and strengthen our relationships. The following business values, along with our adherence to the True Sport principles, reflect our passion for, and our shared commitment to the sport of ringette.

Ringette Canada and the National Ringette League are True Sport members and adhere to the [True Sport principles](#). More information on the True Sport Movement can be found at <https://truesportpur.ca/>

We believe in:

Innovation

We try new things and take new approaches to achieve our goals while managing risks.

Community

We welcome diverse perspectives to enrich our experience. We consider the greater good.



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Accountability

We manage and lead with integrity. We take responsibility for our actions and learn from our mistakes.

Respect

For the game. For the rules. For our heritage. For each other.

Excellence

We demand quality. We bring our best to each situation. We strive for continuous improvement.

For more details, consult [Ringette Canada's Strategic Plan \(2024-27\)](#).

Director Mandatory Requirements

- Be at least 18 years old
- Be a resident of Canada
- Not have been declared incapable by a court in Canada or in another country
- Not be of bankrupt status
- Not be a director, officer, or committee member of a ringette association other than Ringette Canada
- Not be an employee of a ringette association or Ringette Canada

Preferred Qualifications:

- Previous not-for-profit volunteer experience
- An awareness and understanding of the duties and responsibilities of a governance board director
- A high degree of integrity, honesty, ethical responsibility, and openness to diverse perspectives
- A collaborative, constructive working style
- Strong communication and collaboration skills

Desired Expertise:

To ensure a well-rounded board, we particularly welcome candidates with expertise in:

- Governance and strategic planning
- Business and corporate experience
- Financial management expertise
- Expertise in amateur sport
- Human resources management



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ROLE OF THE BOARD OF DIRECTORS

The Ringette Canada Board of Directors operates as a voluntary “governance” board. In this model, the board is responsible for approving Ringette Canada’s strategic direction -- including the statement of our Vision, Mission, and Values – and the governance policies that guide management action. The board also approves major program initiatives and the budget that sets out how the organization is going to allocate financial resources to pursue its objectives.

The board hires the Chief Executive Officer (CEO) of Ringette Canada who reports to the board of directors and the staff of the organization report to the CEO. The board does not direct the day-to-day activity of staff. It is the CEO’s responsibility to manage the staff as they implement the programs and activities that will fulfill the organization’s strategic objectives, while operating within budget and within policy. The board has an oversight role to ensure that this is being done, without getting involved in the actual doing of it.

DUTIES OF A DIRECTOR

Each director has a **fiduciary duty**. This means that they must put the interests of the organization first, ahead of their own interest. They must strive to make decisions in the best interests of the organization and its stakeholders. Inherent in this duty is the obligation to avoid conflicts of interest. A director must remove herself or himself from involvement in matters before the board where they stand to gain personally, or where a reasonable person may perceive they stand to gain.

Directors have a **duty of care**, which means they must apply the level of skill and diligence that a reasonable and prudent person would exercise in a comparable situation. This means directors when making decisions must ask good questions and thoroughly understand a recommendation and its implications before voting on it.

When overseeing the work of management, the director has an obligation to ask questions and seek whatever information is needed to satisfy themselves that things are operating as they should be.

OUR GOVERNANCE FRAMEWORK

The Ringette Canada board of directors strives to ensure that it fulfills its responsibility to provide good governance for the benefit of the organization and its stakeholders. To do so, the board operates within a governance framework that reflects legal obligations as well as governance best practices. Our governance framework includes:



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- The requirements of the [Canada Not-for-Profit Corporations Act](#)
- [Ringette Canada's By-Laws](#), as approved by our Members
- [The Sport Governance Code](#), reflecting best practices in governance for National Sport Organizations
- Our [Board Mandate](#)
- The [Terms of Reference for our board committees](#)

In a governance “report card” from Sport Canada in 2021, Ringette Canada was ranked among the top 8 out of more than 60 National Sport Organizations for the strength of its governance practices. We seek continuously to improve the quality of our governance and to comply with best practices

BOARD MEMBER TERMS OF SERVICE

Directors typically attend 6 board meetings a year, plus meetings of the board committees that they are a member of. A typical board meeting is about 2 hours. Twice a year, the board holds weekend in-person meetings. Briefing materials related to the meeting agenda items are published one week in advance of board meetings, and board members are expected to come to meetings having read and considered this material.

In addition to their participation in board meetings, board members typically serve on 1 or 2 board committees.

The Governance and Ethics Committee is responsible for assisting the board in ensuring that good governance practices are in place, and ethical behaviour is maintained.

The Audit and Risk Committee assists the board in overseeing the financial and risk management policies and controls for Ringette Canada, including interaction with our independent external auditors.

The Nominations Committee oversees the task of seeking out candidates for election to the board, to ensure the board has the skills and perspectives to best serve the needs of the organization.

The Human Resources Committee assists the board and the CEO by advising on Ringette Canada's practices for employment policies, compensation, and staff development.

From time to time, the board may also strike special committees to meet specific needs such as the Strategic Planning committee.



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Board members receive no compensation for serving on the board or committees, although they are reimbursed for expenses incurred in performing their duties (eg, travel expenses) in accordance with Ringette Canada policies

BECOMING A BOARD MEMBER

There are 9 members of the Ringette Canada board of directors. At each Annual General Meeting, 3 board members are elected to serve for a 3-year term. Board members cannot serve more than 2 terms in a row (6 years total), a measure intended to ensure board renewal. After each AGM, the board elects one of its directors to act as the chair of the board and President of Ringette Canada for the next year.

The Ringette Canada board is a competencies-based board. The board works to ensure that collectively, board members have the business and organizational skills, the knowledge of good governance practices, the personal characteristics and values, and the life experience to contribute to the effective governance of the organization. One director, the Athlete Director, must be a current or recent ringette athlete at the national level, to ensure that the athlete perspective is represented on the board.

The Nominations Committee maintains a Skills Matrix that identifies the professional skills needed on the board (financial management, risk management, legal, human resource management, marketing/promotion, etc.), and a Diversity Policy that sets out the board's approach to ensuring diverse perspectives are represented.

The Nominations Committee conducts an annual process to compare the skills and perspectives represented by current board members against the Skills Matrix and Diversity Policy and uses this information to seek out and nominate candidates for election who will strengthen the board.

The Nominations Committee recommends a slate of board candidates to the membership at the Annual General Meeting, but each member is free to vote for any candidate.

REMUNERATION

Directors receive no financial compensation for their participation; however, they are entitled to be reimbursed for travel and other expenses incurred in the course of their role.