

# JOB POSTING

## Facilities Operator

<b>Position Title:</b>	<b>Facilities Operator</b>
<b>Position Term:</b>	<b>Full Time</b>
<b>Location:</b>	<b>Vaughan, Ontario</b>
<b>Reports To:</b>	<b>Director, Facilities</b>

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### Background:

Do you want to gain invaluable work experience in the world of amateur sport? Have you ever wanted to help grow the game of soccer in Ontario?

With more than 950,000 visitors annually, The Zanchin Automotive Soccer Centre is one of Canada's leading competition, training and education soccer facilities. Located on a 25 acre parcel of land easily accessible from Ontario's major highways, The Zanchin Automotive Soccer Centre features a 130,000 square foot indoor field house that can accommodate three single soccer fields, or one full size 11-a-side game. In addition to the indoor facility, the Zanchin Automotive Soccer Centre boasts an outdoor turf field and stadium, which has a seating capacity for 1200.

The facility also features a sports therapy clinic, meeting space, and restaurant. Home of Ontario Soccer, the facility also plays host to major Provincial and National competitions such as Ontario Player Development League (OPDL), Provincial Indoor Soccer League (PISL), Ontario Cup, and League1 Ontario. The facility also is the home training ground for the CPL York United professional soccer club.

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### Position Summary:

The Zanchin Automotive Soccer Centre is inviting applications for the position of Facilities Operator. Reporting to the Director Facilities & Facilities Supervisor.

### Primary Duties and Responsibilities:

- Report directly to Facilities Supervisor.
- Constant communication with Director Facilities, Manager Facilities Administration as well as Coordinator Facilities Administration to ensure field bookings are confirmed and status of operations is known
- Responsible for the physical condition of the entire Zanchin Automotive Soccer Centre site, including indoor and outdoor playing fields, parking lot, change rooms, corridors, washrooms, restaurant and office/tenant areas.
- Responsible for ensuring building access on a daily basis.
- Assist patrons with general building information
- Assist clients with rental information
- Assist contractors and delivery personnel in the execution of their duties.



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- Assist in and follow the implementation of the Policies and Procedures of The Zanchin Automotive Soccer Centre

#### Qualifications:

- Strong knowledge of janitorial duties and responsibilities.
- Understanding of general building maintenance.
- Proven excellence in work habits and ability to work with minimal supervision.
- Ability to work well with colleagues and with great initiative and energy.
- Self-starter willing to take initiative and work independently.
- Ability to work flexible hours, evenings, weekends and holidays.
- Strong interpersonal, leadership and team building skills; ability to manage and resolve conflicts.
- Computer literacy with Microsoft Office (Excel, MSWord and PowerPoint).
- Excellent written and oral communication skills; ability to liaise effectively with the public, elected officials and community groups.
- Working knowledge of general building maintenance systems (electrical, HVAC, plumbing);

#### Note:

This job description indicates the general nature and level of work expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities required of the incumbent. The incumbent may be asked to perform other duties, which may be assigned from time to time.

Ontario Soccer is committed to fostering an inclusive and accessible environment; as such, Ontario Soccer will consider applicants that meet the requirements and that reflect and support the diversity of the soccer community. Ontario Soccer is seeking to provide fair, equitable, and accessible opportunities for all employees and prospective employees. Accommodations during the application process are available upon request.

Please submit your cover letter and resume (with Facilities Operator) as the subject) to:

[jobs@ontariosoccer.net](mailto:jobs@ontariosoccer.net)

**Submission Deadline: Wednesday April 23<sup>th</sup>, 2025**

We thank all applicants for their interest, however, only those selected for an interview will be contacted.



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