

JOB DESCRIPTION

Manager, Player & Coach Development

Position Title:	Manager, Player & Coach Development
Position Term:	Permanent Full Time
Location:	Vaughan, Ontario
Reports To:	Senior Manager, Development & Provincial Xcel

About Ontario Soccer:

Founded in 1901, Ontario Soccer is currently comprised of more than 500 Clubs servicing over 24,000 teams with 380,000 registered players, 70,000 coaches and managers, and 7,200 match officials, as well as countless volunteers, parents and supporters encompassing a direct, multi-cultural community of over 1,000,000 Ontarians.

Ontario Soccer develops and delivers exceptional and sustainable programs and services throughout Ontario with the mission of providing leadership and support for the advancement of soccer in collaboration and cooperation with our member District Associations, partners and other stakeholders. Ontario Soccer owns and operates the Zanchin Automotive Soccer Centre in Vaughan, Ontario as well operating the Ontario Player Development League (OPDL); the province's premier standards based youth development program, as well as "Team Ontario", Ontario Soccer's provincial Xcel program. Ontario Soccer proudly supports Canada Soccer's National Teams, the Canadian Premier League and Toronto FC.

The overall objective of Ontario Soccer as a hub for Coach, Match Official and Player Development is to be innovators and leaders in sport and to assist with the equitable development of soccer as a healthy lifestyle choice, provide a talented pathway for participants to excel and encourage inclusive community involvement at all levels.

Position Summary:

This position provides leadership and guidance for the ongoing implementation of Long-Term Development (LTD) in Ontario with an emphasis on coaching development. This position will work with the Ontario Soccer membership by developing resources and tools to assist with the implementation of LTD as well as Canada Soccer's Grassroots Standards and Coach Education program. This position will also oversee the Ontario Soccer Institute of Learning (OSIL) through the development and management of education courses.

Another primary accountability for the Manager, Player & Coach Development will be to provide services to the membership by training, leading and instructing a team of Learning Facilitators and Coach Developers, to deliver both Canada Soccer and Ontario Soccer specific coach education courses.



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Primary Duties and Responsibilities:

General

- Build and review the player and coach development programming budgets and operational plans to ensure financial and operational efficiencies.
- Liaise with the Senior Manager, Development & Provincial Xcel on the implementation of programs and projects that align to the technical strategy and direction of Ontario Soccer

Coach Development

- Manage staff currently consisting of the Coordinator, Coach Development and contractors
- Oversee the recruitment and management of Learning Facilitators, Coach Developers and Master Coach Developers in Ontario to effectively meet the needs of the membership.
- Assess, support and mentor all Coach Development staff to maintain their NCCP status and Canada Soccer delivery training.
- Manage all delivery of all Canada Soccer Grassroots Coach Education, the C Diploma, and other mandated courses in Ontario.
- Engage with Subject Matter Expert groups to build and develop new content, courses, and certification streams.
- Create and oversee the delivery of Ontario Soccer specific courses and their content.
- Manage an Ontario-based Learning Management System.
- Regular communication, workshops, presentations and training to the membership regarding Ontario Soccer coach development programming.
- Collaborate with internal staff on the implementation of all coach development initiatives (eg. OPDL Coaching standards, Partnership activations, etc.)
- Actively research best practices and stay up to date on trends in the areas such as Coach Development, Instructional Design, Education, etc.
- Where required, deliver courses and evaluation processes to ensure key targets and timelines are met.
- Represent Ontario Soccer on technical meetings and groups as assigned
- Support Ontario Soccer events, such as the Ontario Soccer Summit, as needed.

Player Development

- Manage staff currently consisting of the Coordinator, Player Development and contractors.
- Provide technical leadership and support to all member organizations on design and delivery of technical programming & competitions, focusing predominantly on grassroots players (Under-13 and below) while supporting the Soccer for Life (Under-14 and older) stream.



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- Provide leadership & communication in the areas of accessible soccer, futsal, and other modes of soccer.
- Work with the District and Club leadership to implement LTD and the Canada Soccer Grassroots Standards
- Lead in the development and coordination of Technical Resource Development to support LTPD implementation and understanding.
- Build and maintain relationships with community groups, municipalities, and schoolboards at all levels to assist with soccer & futsal program implementation.
- Work closely with the OPDL & Club Development Team on the technical components of the Annual Performance Review and Club Licensing program.

Qualifications:

Experience & Education:

- Experience in technical curriculum program building, development, and oversight.
- Proven track record of creative thinking and leadership skills.
- Post-Secondary education in sports administration, physical education, recreation or other related discipline; or comparable work experience.
- Background in Education and/or Adult Learning an asset.
- Minimum of 5 years' experience in a sport related field including management of staff and working with volunteers.
- Minimum of 5 years coaching experience across different levels and ages.
- Minimum of 3 years' experience as a Learning Facilitator.
- Holds a minimum of one of Canada Soccer National B, and/or Children's Licence (or foreign equivalents).
- Certified NCCP Master Coach Developer an asset.

Skills and Competencies:

- A comprehensive understanding of the issues facing sport in Ontario as well as Long-Term Development and Canada Soccer technical programming.
- Strong administrative and operational skills with proficiency on Microsoft office suite and other applicable program software.
- Proven project management skills with the ability to effectively prioritize projects/tasks and the time required to complete them.
- Strong analytical skills with ability to identify trends and make appropriate recommendations.
- Experience in change management and problem solving to build consensus and relate to others through strong presentation and public speaking skills.
- An aptitude for innovation and creativity, and the skill set to move from the strategic development stage to action to achieving a pre-defined level of performance measurements.



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- Strong verbal and written communication skills
- Ability and experience in building and maintaining strong interpersonal and organizational relationships.
- Proven ability to manage and lead a staff as well as manage conflict with a diplomatic approach.
- A passion for coach education and ongoing personal development

Note: This job description indicates the general nature and level of work expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. The incumbent may be asked to perform other duties which may be assigned from time to time.

Ontario Soccer is committed to fostering an inclusive and accessible environment; as such, Ontario Soccer will consider applicants that meet the requirements and that reflect and support the diversity of the soccer community. Ontario Soccer is seeking to provide fair, equitable, and accessible opportunities for all employees and prospective employees. Accommodations during the application process are available upon request.

Please submit your cover letter and resume
(Using Manager, Player & Coach Development as the subject) to:
jobs@ontariosoccer.net

Submission Deadline: Tuesday, March 25th at 5:00 pm.

We thank all applicants for their interest. Only those selected for an interview will be contacted.



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