

## Internship Positions Available with McMaster Athletics and Recreation

### Join Our Team in Athletics & Recreation! Multiple Opportunities Available under the Black Graduate Internship Program

Are you looking for an exciting opportunity to gain valuable experience during an internship? Look no further! Athletics & Recreation at McMaster University is offering three (3) internships positions, and we want YOU to be part of our team. As part of ongoing work towards inclusive excellence, McMaster Athletics and Recreation department is pleased to offer recent graduates who identify as Black the opportunity to apply for 3 one-year paid internships beginning in May 2025.

**About Us:** The Department of Athletics and Recreation (A&R- a division of Student Affairs) provides students, staff, faculty, alumni and the greater community the opportunity to pursue athletic excellence and recreational activities. The mission of the department is to cultivate human potential and well-being through recreation and sport. The operating units of the department include interuniversity athletics, recreation, and sport medicine.

### Purpose of Internships

The internship positions are designed to provide valuable work experience to qualified recent graduates that have an interest in pursuing a career within athletics and recreation. Successful candidates will have the opportunity to build professional networks and expand career skills while exploring potential career paths. The internship will provide exposure to three (3) main categories that Black graduate interns can consider when applying for the role. Please see below:

1. Varsity Sports
2. Central Administration
3. Recreation

**Key Responsibilities:** We are looking for individuals with good organisational and interpersonal skills to support Athletics & Recreation by leading, coordinating, administering and supporting existing programs and services. Every effort will be made to develop a bespoke job description for each intern, which aligns with their interests and career ambition, as well as current operational needs.

**Eligibility:** In order to apply for this internship, you must meet all of the following criteria. All candidates who meet the above criteria are encouraged to apply but preference will be given to McMaster graduates.

- Have graduated from a Canadian University within the last three (3) years.
  - Current students need to have completed required credits for graduation by April 2025.
- Be eligible to work in Canada
- Identify as Black
- Have an interest in pursuing a career in Athletics and Recreation
- Bachelors Degree in a relevant field

Hours of work & rate of pay: 35 hours per week, \$25.81 per hour

**How to Apply:** Please complete an application online by **March 5th** at (link to Mosaic) and ensure you provide details on:

- 1) Expression of interest: no longer than 1-pager that explains the following:



- Your career ambitions and what kinds of experience you hope to gain through this internship
- Any relevant knowledge, experience or skills, which will help you to be successful during the internship.
- Availability for May 2025 start date (Marking no will not automatically disqualify you. If not available to start in May, please indicate when your earliest start date could be in your expression of interest.)

## 2) Updated Resume

Feel free to combine both documents. Shortlisted candidates will be invited to an interview in March and hiring decisions will be made by early April.

It is anticipated that the internships will be in person on McMaster's main campus, however, a hybrid work schedule (virtual and in person) may be offered depending on the nature of the role. Please visit [Welcome to McMaster Athletics & Recreation | Recreation](#) for more information about the Athletics and Recreation department. If you have any questions about the internship please contact Alyssa McQuaid Barsby, Specialist – EDI & Anti-Racism at ([mcquaia@mcmaster.ca](mailto:mcquaia@mcmaster.ca)).