



The Newfoundland and Labrador

SOCCER ASSOCIATION

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POSITION: MANAGER OF REFEREES

OVERVIEW

Newfoundland and Labrador Soccer Association (NLSA) is seeking a highly motivated and passionate individual for its Manager of Referees position. The MOR will be responsible for providing administration, development, and oversight for all NLSA Referee matters.

JOB DUTIES & RESPONSIBILITIES

Referee Administration

- Develop an independent Referee Development Committee for Newfoundland & Labrador under the guidance of the Manager of Referees
- Responsibility for leading the Assessor and Instructor programs for Newfoundland & Labrador.
- Represent the Referee Development Program on all internal NLSA meetings
- Coordinate with other NLSA staff to manage the registration and control of referees
- Receive and process Referee Dismissal Reports and Special Incident reports.
- Serve as a liaison with Canada Soccer, other provinces and all leagues and competitions for all matters related to Refereeing.
- Develop and Manage the scope and budget for a long term, comprehensive Referee Development Program for NLSA (10 year plan).
- Work with NLSA Member Clubs to ensure referee onboarding, education, development and mentoring.
- Manager of Referees would be required to sit on the NLSA Competitions Committee for continuity and communication.

Referee Development Programs

- Build and maintain relationships with PSO Referee Directors.
- Coordinate with Referee Instructors to ensure annual refresher and entry level material is prepared and delivered in accordance with Canada Soccer and NLSA policies.
- Coordinate with NLSA Staff and Referee Instructors to implement annual refresher and entry level programs.



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- Coordinate with Referee Instructors to arrange for development of regular in-service training for referees and when necessary regional referee upgrading courses
- Arrange for education sessions for Assessors and Instructors to ensure they meet accreditation requirements as set by Canada Soccer
- Ensure new and developing Referees receive appropriate mentoring feedback and are upgraded in a timely manner
- Maintain records – referee assessments, work completed by Assessors and Instructors, referee mentor reports, submitted discipline reports
- Attend games and events around the province and provide and/or assist with mentor education & support.
- Lead and execute the education, certification and management of qualified referees to support a Provincial Futsal Competition.

Skills & Qualifications

- Past or current experience and involvement with soccer, preferably as a referee.
- Experience with Google Workspace tools including Google Slides, Google Sheets and Google Docs
- Excellent communication skills
- Excellent time management and organizational skills
- Excellent relationship building

Skills & Qualifications (Assets)

- Interest, aptitude, and ability as a referee mentor, instructor and assessor

What's in it for you?

Impact: We are a dynamic team that's focused on providing a better experience for all involved in the game of Soccer. Everyone's contribution is valued and meaningful.

Meaning: The impact of our efforts leads to quality services for our membership base.

Flexibility: We have a fun, collaborative work environment with flexible work arrangements available.

This is an opportunity for the right individual to help grow our game as part of a committed, passionate, and collaborative team.



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Salary: We offer a competitive compensation and benefits package

How to apply: The posting will remain open until a suitable candidate is selected. To apply in confidence please submit your resume and cover letter to Charlie Reid, Executive Director - NLSA at charlie.reid@nlsa.ca